

6 February 2017



AUSTRALIAN MEDICAL
ASSOCIATION

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Seeking expressions of interest for the Council of Doctors in Training – appointed Director of the Australian Medical Association Limited

I am writing to invite suitably qualified AMA Doctor in Training members to express interest in representing the Council of Doctors in Training on the Board of Australian Medical Association Limited.

Under the terms of the Constitution adopted in May 2014 half of the Board members stand down each year and in 2017 this includes the representative of the Council of Doctors in Training. Please note that the current Board member representing the Council of Doctors in Training is eligible for re-appointment.

Interested members should note that this position calls for specific skills as a company director. A suitable candidate will:

- Be a current Doctor in Training at the time of appointment, and member of the AMA; and
- Ideally, but not necessarily, have past or current experience as a Company Director.

Interested AMA Doctor in Training members are invited to submit their expression of interest for this position, consisting of a curriculum vitae and one page supporting statement that addresses the attached skills matrix.

Expressions of interest must be emailed to whough@ama.com.au by 5.00pm on Sunday 28 February 2017.

The Council of Doctors in Training will consider prospective candidates and the preferred candidate will be notified to the Secretary General by 17 March 2017.

Yours sincerely

A handwritten signature in black ink, appearing to read "J Zorbas", written in a cursive style.

Dr John Zorbas

Chair, AMA Council of Doctors in Training

Australian Medical Association Limited

Board Member Skills Matrix 2017

SKILL	REASON FOR THIS AREA OF EXPERTISE	NOTES
Strategic capability/leadership	Required in all boards	Board members are to have an understanding of, and contribute to, setting company's strategic direction
Audit, accounting and financial management	Required in all boards	Any Board member who are not a GAICD will be funded to attend AICD one day finance for directors course
Legal	A knowledge and understanding of the law and when to seek legal advice is critical for all boards	Board members must be sufficiently informed to identify potential areas of legal risk and liability
Governance/risk management	Ideally within the skill set of every director	Each director should have sufficient board experience to understand governance and risk management requirements. If an individual director requires additional training then an AICD course will be sourced
Marketing/communications	Experience in/understanding of a membership-based organisation highly relevant	
Diversity (gender, cultural)	Boards should reflect the diversity of their communities	Ideally nominees will reflect diversity of AMA membership with nominating bodies encouraged to take account of Federal Council moves to encourage greater female participation in AMA leadership bodies
Alignment with AMA's vision and values	Board members need to act in accordance with AMA vision and values	Board members must be beyond reproach in personal and practice behaviour. Board members must avoid conflicts of interest to the greatest extent possible.