



POSITION DESCRIPTION

POSITION: AMA SA President

REPORTS TO: AMA SA Board of Directors

POSITION SUMMARY:

The President of AMA SA is a central figure in guiding the association through advocacy, leadership, and strategic governance. Serving as a Director on the Board and an active member of the Council, the President must navigate the complex landscape of health policy, member engagement, and community representation.

KEY RESPONSIBILITIES:

1. Strategic Leadership and Advocacy:

- Lead and represent AMA SA in dialogues with key stakeholders including the Minister for Health, Department of Human Services, and other relevant government and non-government organisations.
- Advocate for the medical profession's interests at federal and state levels, ensuring the needs of both rural and metropolitan members are addressed.
- Align activities with the strategic plan.

2. Professional and Community Relations:

- Foster relationships with various bodies such as RTWSA, Coroner's Office, Colleges, and medical educational institutions to emphasise the medical community's perspective and obtain improved health outcomes.
- Provide visible leadership and act as the primary spokesperson for AMA SA, enhancing its profile and influence across the medical community and the broader public.

3. Member Engagement and Services:

- Intensify efforts to engage with members through regular communications and participation in AMA Council meetings.
- Support and promote initiatives aimed at improving working conditions and ensuring safe working hours in public hospitals.
- Encourage and support the membership development committee to expand AMA SA's membership base and improve member retention.

4. Collaborative Leadership and Organisational Support

- Work collaboratively with the CEO and secretariat, recognising and valuing their critical roles within the organisation.

- Respect the boundaries of operational responsibilities, focusing on strategic leadership while avoiding involvement in day-to-day business operations.
- Support the implementation of strategic initiatives established by the members, Board, and Council, ensuring alignment with AMA SA's long-term objectives.
- Foster a positive and professional organisational culture by promoting collaboration, teamwork, and shared success.
- Actively support the CEO and secretariat in their roles, enabling them to focus on operational priorities effectively.

5. Governance and Operational Excellence:

- Emphasise good governance principles and ethical standards in all Council and Board activities.
- Ensure all issues raised are documented and escalated through appropriate channels.
- Show sensitivity to the needs of members, whether their concerns are industrial or professional, and respond quickly and personally to enquiries from members.

6. Communication and Public Relations:

- Engage effectively in public speaking and media relations, including participation in media training sessions provided by AMA SA.
- Develop and communicate key messages to the profession and public, ensuring clarity and impact in advocacy and public statements.

QUALIFICATIONS, EXPERIENCE AND PERSONAL TRAITS:

- Proven leadership skills and experience in a governance role within a medical or professional organisation.
- Strong diplomatic skills and the ability to engage productively with government and non-government stakeholders.
- Excellent communication, public speaking, and interpersonal skills.
- A strong advocate for ethical medical practice and patient care.
- Commitment to the mission and strategic objectives of AMA SA.
- Genuine listening skills seeking to understand and respecting disparate points of view.

TIME COMMITMENT

- Attend Board meetings (minimum 6x per year)
- Attend Council meetings (5 - 6 x per year)
- Attend Committee of General Practitioners meetings
- Attend Doctors in Training Committee meetings
- Attend Road Safety Committee meetings

- Attend Editorial Committee meetings (during business hours)
- Attend monthly meetings with Minister of Health (during business hours)
- Meet regularly with AHPRA (during business hours)
- Meet regularly with RTWSA (during business hours)
- Weekly meeting with CEO, EA & Comms team (during business hours)
- Meet with Chair of Council & CEO two weeks prior to Council meeting to establish agenda (during business hours)
- Attend functions as invited (generally after hours and on weekends)
- Attendance at member / stakeholder events and other obligations as required
- Meet/speak with members as required
- Attend Adelaide University & Flinders University Graduation ceremonies (December)
- Attend and present at Intern week x5 (January)

APPOINTMENT PROCESS:

The President is appointed in line with the AMA SA Constitution.

REMUNERATION:

The President will receive a stipend, offsetting the significant time commitment and responsibilities of the role.

APPROVAL AND REVIEW

This position description is subject to annual review by the AMA SA Board to ensure it aligns with organisational priorities and governance standards.