

The Role of the Vice President

The Vice President is a Director of the AMA Queensland Board and the Chair of the AMA Queensland Council. As a Director of the AMA Queensland Board, the Vice President has the duties, responsibilities, qualities, and expectations set out in the role description for a Director of the AMA Queensland Board.

The Vice President has additional duties and responsibilities as set out in the AMA Queensland Constitution and By-Laws. The Vice-President:

- Assists the President as required to represent the Company;
- Undertakes public and official roles on behalf of the Council, the Board, and the Company;
- Is the Chair of the AMA Queensland Council and will
 - Facilitate the conduct of the business of the meeting;
 - Report to the Board on Council proceedings;
 - Send out a communique to all members outlining the key health policy issues considered by Council and
 - Work with AMA Queensland staff to progress the outcomes of Council decisions.
- Meets with the President and Chief Executive Officer fortnightly (minimum) to discuss the Company's priorities.

The Vice President will be required to attend media training provided by and paid for by the Association.

As a Director, the Vice President must have a Director Identification Number (ASIC requirement).

Qualities of an effective Vice President:

- A commitment to the Company's vision, core purpose and strategic plan;
- An ability to clearly articulate AMA Queensland's key messages to both internal and external stakeholders;
- Good public speaking and interpersonal skills;
- Flexibility, tact, impartiality and diplomacy;
- Good listening skills;
- Unbiased, the Vice President should not confuse their own goals/opinions with those of the Association and its members.

Length of Term: One-year term with an eligibility to be re-elected to serve a maximum of two consecutive one-year terms.