2025 AMA National Conference Terms and Conditions

Payment

All prices are inclusive of GST. Payments can only be made via credit card through the payment gateway. You will receive a tax invoice and a confirmation email upon payment.

Meals and accommodation

If you opt to attend in person, your registration fee includes:

- ✓ morning tea, lunch and afternoon tea on Friday 1 August
- ✓ morning tea, lunch, afternoon tea on Saturday 2 August,

Attendees and their guests are also invited to attend the Gala Dinner at the Hilton Adeliade. The Gala Dinner includes a three-course dinner and quality beers and wines until 11.30pm.

You will need to book your own accommodation. We have secured discounts at The Hilton Adeliade for conference attendees and their guests. The discounted rate is for the room only. You are responsible for any other costs incurred by you (including room service, breakfast car parking, and in-house movies). You will need to provide a credit card to the hotel on check-in as security for these costs. You will also need to provide a credit card when you make your booking.

Cancellation policy

If you need to cancel your registration, please email <u>amaconference@ama.com.au</u> Cancellations on or before 5pm (Canberra time) on Tuesday 27 May 2025 will receive a full refund (minus third-party processing fees) within 5 business days. Cancellations received after this time but on or before Tuesday 10 June 2025 will receive a 50% refund (minus third party processing fees). No refunds will be given for cancellations received after 5pm (Canberra time) on Monday 30 June 2025.

Substitutions

If you want someone else to attend in your place, please email <u>amaconference@ama.com.au</u> prior to 5pm (Canberra time) on Monday 21 July 2025. If you purchased a discounted ticket category, your replacement must also meet the criteria for that ticket category.

One registration cannot be utilised by several individuals.

Program changes

The Australian Medical Association Limited (**AMA**) reserves the right to make changes to the program at any time. While every effort will be made to ensure a program of equivalent standard and value, there may be some circumstances where the AMA needs to cancel, postpone or shorten the conference. If the AMA is successful in obtaining refunds from its suppliers for pre-payments made for you it will pass on these refunds to you. No other compensation is payable to you in any other circumstances. Accordingly, you should consider taking out your own insurance to cover any wasted expenditure or other costs you may incur if the conference does not proceed as planned.

Recording

During the conference, you may be filmed, recorded and/or photographed by the AMA (or its contractors) and the media. By attending the conference, you consent to the use of such film, sound and/or photographs for editorial, promotion, publicity, educational and advertising purposes. You

acknowledge that no compensation is payable to you for the use of the footage.

The venues for the conference and the Gala Dinner may also have cameras for security purposes.

Privacy

The AMA is collecting your personal information so that we can provide you with access to the conference. This information will be stored at our premises, in electronic systems under our control and with contracted data storage providers. We will take appropriate steps to protect the security of your information, including protections against unauthorised access, virus or other electronic intrusions. AMA and its data storage providers and web hosting provider may use servers, systems and cloud computing providers located outside of Australia.

If you are seeking CPD accreditation for any sessions, AMA will need to share some of your personal information with the accrediting colleges. If you have any questions about how medical colleges and third-party education providers use, disclose or store your personal information you should consult their privacy policy terms.

If you are not an AMA member and are not applying to join the AMA, unless you agree otherwise, the AMA will delete your personal information (other than any photographs taken in accordance with the provisions above) within 30 days after conclusion of the conference.

For further information please see our <u>Privacy Policy</u> and our <u>Privacy Statement</u>. Please do not hesitate to contact us if you have a concern or issue in relation to how we collect, store, use or disclose your personal information.

Loss or damage to property

The conference venue and other AMA suppliers generally do not accept any responsibility for loss or damage to the property of conference attendees. Accordingly, you should consider taking out your own insurance to cover your property.

Allergies and intolerances

If you are attending the conference in person, the AMA will pass any information provided by you about allergies and intolerances to the caterers for the conference and the Gala dinner. However, please be aware that the caterers do not guarantee that there will be no cross-contamination of food.

Conduct

All attendees at AMA events are expected to exhibit respectful, professional, and collegial behaviour.

Attendees should exercise consideration and respect in their speech and actions, including while making formal presentations to other attendees, and should be mindful of their surroundings and fellow participants.

Any type of harassment of any attendee of an AMA event is prohibited conduct and will not be tolerated.

The AMA is committed to a zero tolerance for harassing conduct at all locations where AMA business is conducted. This includes all AMA events.

As a condition of attending and participating in any AMA event each attendee will be required to acknowledge and accept the <u>Code of Conduct at Events</u>.