

# Annual General Meeting and Election Notice

## 2023

## Annual General Meeting 2023

The Annual General Meeting of the Members of The Australian Medical Association Queensland Limited will be held at:

**Time:** 6pm

**Date:** Friday 26 May 2023

**Venue:** Customs House  
399 Queen Street  
Brisbane City QLD 4000

or via Zoom.

Meeting ID: 829 3765 3065

Please contact  
AMA Queensland at  
[amaq@amaq.com.au](mailto:amaq@amaq.com.au) to RSVP  
and request the passcode.

**RSVP:** [amaq@amaq.com.au](mailto:amaq@amaq.com.au)

### Business

The business of the Meeting will be:

1. To receive and consider the accounts, balance sheets and reports of:
  - (i) The Board;
  - (ii) Any committees instructed to report to the meeting; and
  - (iii) The Auditors.
2. The declaration of the results from the election of:
  - (i) The President, Vice President, Member Elected Directors and Council members.
3. The appointment of the Auditors and approval of the remuneration (if any) to be paid to the Auditors;
4. To deal with all business which any statute, the Constitution, or the By-laws requires.

### Proxy Notice

A member who is entitled to attend and register one vote at the Annual General Meeting is also entitled to appoint another member as a proxy to attend and vote in his or her place. Proxy forms can be downloaded from the AMA Queensland website ([ama.com.au/qld](http://ama.com.au/qld)) from 6 March 2023 or by phoning AMA Queensland on (07) 3872 2222 and must be received by 6pm 24 May 2023.

### Annual Report

The 2022 Annual Report will be available online from 5 May 2023 at [ama.com.au/qld](http://ama.com.au/qld)

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## Election Notice 2023

### Time Frames

<b>6 March 2023, 12noon:</b>	Nominations open – eligible members will be emailed a unique link
<b>17 March 2023, 12noon:</b>	Final changes to register of members
<b>20 March 2023, 12noon:</b>	Nominations close
<b>8 May 2023, 12noon:</b>	Ballot opens
<b>22 May 2023, 12noon:</b>	Ballot closes
<b>26 May 2023, 6pm:</b>	Annual General Meeting

If you need to make changes to your craft group, geographical area or other position in the register of members for the purpose of the election this must be done by 12noon Friday 17 March 2023.

**Nominations open 12noon Monday 6 March 2023.**

**Nominations close 12noon Monday 20 March 2023.**

Following receipt of nominations, if required a ballot will be held and will close at 12noon 22 May 2023.

**Nominations close 12noon Monday 20 March 2023**

# Election Notice 2023 (continued)

The Returning Officer invites nominations and will hold an election (if required) for the positions of President, Vice President, Member Elected Directors and Councillors of The Australian Medical Association Queensland Limited. Nominations are to be submitted online. The link will be emailed to all eligible members.

## President and Vice President 2023-2024

For election as President or Vice President of The Australian Medical Association Queensland Limited, **one (1) representative for each position is required.**

- ▶ A nominee must be an ordinary financial or honorary member.
- ▶ Any two (2) ordinary financial or honorary members may nominate the nominee.

**Candidates for President or Vice President may submit with their online nomination:**

- ▶ A short statement of no more than 250 words;
- ▶ A brief CV of no more than 250 words;
- ▶ A passport-sized head and shoulder photograph; and
- ▶ A video statement of no more than three minutes. Film in excess of three (3) minutes will be discarded.

## Member Elected Directors 2023-2025

For election as Member Elected Director of The Australian Medical Association Queensland Limited, **two (2) representatives are required.**

- ▶ A nominee must be an ordinary financial or honorary member.
- ▶ Any two (2) ordinary financial or honorary members may nominate the nominee.

**Candidates for Member Elected Director may submit with their online nomination:**

- ▶ A short statement of no more than 250 words that sets out their governance/directorial experience and qualifications, including but not limited to strategy, financial performance, risk and compliance oversight, corporate governance and executive management and stakeholder engagement;
- ▶ A brief CV of no more than 250 words; and
- ▶ A passport-sized head and shoulder photograph;

All nominees for Director positions – i.e. President, Vice President, and Member Elected Directors – must have a Director Identification Number to be eligible to nominate. Candidates can only apply for one position of President, Vice President or Member Elected Director on the Board.

## Councillor Positions 2023-2025

Nominees must be ordinary financial or honorary members of The Australian Medical Association Queensland Limited. Any two (2) ordinary financial or honorary members may nominate another member provided all members belong to and are registered in the same Geographical Area, Craft Group or other position.

**Craft Group Representatives required:**

- ▶ Two (2) General Practitioner Craft Group Representatives 2023-2025
- ▶ Two (2) Specialist Craft Group Representatives 2023-2025

**Other Positions required:**

- ▶ One (1) Full-time Salaried Medical Practitioner Representative 2023-2025
- ▶ One (1) Part-time Medical Practitioner Representative 2023-2025
- ▶ One (1) International Medical Graduate Representative 2023-2025
- ▶ One (1) Medical Student Representative 2023-2025

**Geographical Area Representatives required:**

- ▶ Three (3) Greater Brisbane Area Representatives 2023-2025 Postcodes 4000 - 4199; 4300 - 4349; 4500 - 4513; 4514 - 4549 inclusive
- ▶ One (1) Capricornia Area Representative 2023-2025 Postcodes 4676 - 4798 inclusive
- ▶ One (1) Downs and West Area Representative 2023-2025 Postcodes 4350 - 4499; 4602 - 4618 inclusive
- ▶ One (1) Far North Area Representative 2023-2025 Postcodes 4851 - 4899 inclusive

N.B. Area means and includes the member's principal place of practice as registered with AHPRA.

**Candidates for Council may submit with their online nomination:**

- ▶ A short statement of no more than 250 words;
- ▶ A brief CV of no more than 250 words; and
- ▶ A passport-sized head and shoulder photograph.

**What is required of a Councillor?**

- ▶ Availability to attend Council meetings, and relevant AMA Queensland events/functions such as the *Dinner for the Profession*;
- ▶ Actively contribute to setting policy for the Association;
- ▶ Actively support membership retention and growth strategies;
- ▶ Provide a written report (template provided) for Council meetings; and
- ▶ Availability to attend and contribute to AMA Queensland Committees.